



# Neighbor Spotlight

## 2016-2017

### About Neighbor Spotlight

Neighbor Spotlight is a new program from the City of Durham's Neighborhood Improvement Services Department. The purpose of the program is to recognize residents who have gone above and beyond to improve our communities. Neighbor Spotlight will recognize a resident, or group of residents, each month.

### How will the City select recipients?

Residents who have gone above and beyond the normal responsibilities of Durham residents to...

- increase involvement of other neighbors
- work to improve the safety and security of their neighborhoods
- connect residents with community and supportive services
- improve the quality of life in their communities

On the 15<sup>th</sup> of each month, a City sponsored selection committee will review applications and select the recipient for the following month.

The City will keep nominations for consideration for 6 months. If the nomination is not chosen for a Neighbor Spotlight, the nominated resident will be sent a copy of the nomination so that they will know they were nominated and why.

### Neighbor Spotlight recipients will...

- Receive a Neighbor Spotlight certificate presented by the Mayor during the second City Council meeting of the following month.
- Receive a lawn sign to display their Neighbor Spotlight selection
- Be highlighted on the City of Durham website, in the Neighborhood Improvement Services newsletter and in the *Durham Herald-Sun*.

## Eligibility

All nominees:

- Must be a resident of the City of Durham
- Cannot be employed by the City of Durham
- Cannot have won in the last year.

Nominee's actions:

- May be part of a process that has spanned multiple years, but must have continued into current year
- Cannot be performed as an element of paid employment

## How may I nominate a resident?

- Complete and submit the Neighbor Spotlight form [online](#).
- To request a paper version of the nomination form, please call 919-560-1647. Submit it via email to [communityengagementteam@durhamnc.gov](mailto:communityengagementteam@durhamnc.gov) by mail to Community Engagement, Neighborhood Improvement Services 101 City Hall Plaza, Durham, NC 27701 or bring it directly to the Neighborhood Improvement Services office at 807 E Main Street Building 2 Floor 3.
- The City will accept nominations year-round.

# Neighbor Spotlight Nomination Form

2016-2017

Use additional sheets to complete the nomination, if necessary. Submit documentation to support your responses, if available.

## Certification of Nominee\*

By checking this box I confirm that the nominee did not complete these actions as part of paid employment.

## Nominee Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Neighborhood Association: \_\_\_\_\_ PAC District: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Numbers: Home \_\_\_\_\_ Cell \_\_\_\_\_

## What did they do?

*Please be as specific as possible.*

1. What specific actions has the nominee performed during the current calendar year to merit this award? Where did the specific action take place in Durham?

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## How did these actions impact the community?

The next questions focus on the **impact** this resident has had through the actions listed above. All questions may not apply. Please be as specific as possible.

1. How did this resident's actions increase **involvement from other residents**?

*Examples: Bring other residents to meetings; encourage them to join in planning of events and projects; outreach to new residents to ensure they are informed about initiatives and events.*

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2. How did this resident's actions improve the **safety and security** of their community?

*Examples: Neighborhood watch, active in HOA or Neighborhood Association*

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3. How did this resident's actions **connect residents** with community and supportive services?

*Examples: Housing support, youth programs, job programs, etc.*

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4. How did this resident's actions improve other parts of the community's **quality of life** not already mentioned above?

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### Nominator Information

Your Information (so selection committee can follow up with you):

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Neighborhood Association: \_\_\_\_\_ PAC District: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Numbers: Home \_\_\_\_\_ Cell \_\_\_\_\_